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| **Personal Information**  | **Postion Applied For:****Macau&IT Support** |
| **Chinese Name** | **梁嘉涛** | **Gender** | **Male** | **Profile Picture** |
| **Passport Name** | **LIANG JIA TAO** | **Nationality** | **China** |
| **English Name** | **Carto** | **Current Age** | **23** |
| **Date Of Birth** | **1996/01/08** | **Height** | **173cm** |
| **Marital Status** | **UnMarried** | **Weight** | **70kg** |
| **Address** | **No.163,LongJi Village,ShuangShui Town,XinHui City, GuangDong Province,China** | Current Salary**:****Salary Expectation:15000MOP** |
| **Email Address** | **leunghyling@yahoo.com.hk** |
| **Mobile Phone**  | **85363533042** | **Home** |  |
| **Wechat:** | **CartoLeong** | **Skype ID** |  |
| **Education** |
| **Name Of School** | **Major** | **From**  | **To**  | **Degree** |
| **GangZhou Vocational-technical School** | **CNC Mould Fabrication** | **2011.09** | **2014.06** | **Technical Secondary****Education** |
| **Language Ability**  |
| **Language** | **Chinese** | **English** | **Japanese** | **Cantonese** | **Other:** |
| **Score(1-10)** | **Listening:10****Speaking:10****Reading:10****Writing:5** | **Listening:7****Speaking:4****Reading:5****Writing:4** | **Listening:0****Speaking:0****Reading:0****Writing:0** | **Listening:10****Speaking:10****Reading:10****Writing:10** | **Listening:****Speaking:****Reading:****Writing:** |
| **Working Experience**  |
| **Company**  | **Position** | **Location** | **Period** |
| **HongJing Mechanical And Electrical Equipment Engineering Co., Ltd.** | **ELV System Technician** | **Xinhui，Guangdong** | **2014.11~2016.01****2016.09~2018.05** |
| **Job duty** | **1.Install security systems and assist upper level Installers with installations.****2.Establish positive contact with customer.****3.Prepare installation equipment.****4.Assist in the installation of Alarm security, CCTV, access control, and fire systems as required.****5.Attend and complete all applicable training including required E-Learning courses****6.Process necessary documentation.****7.Work toward proficiency in all job areas.****8.May install wireless systems independently****9.All other miscellaneous responsibilities and other duties as assigned.** |
| **Company**  | **Position** | **Location** | **Period** |
| **GuangDong South China Communications CO. ,Ltd.** | **BroadBand Technician** | **Xinhui，Guangdong** | **2016.02~2016.09** |
| **Job duty** | **1.Install video, internet, and telephone in customers premise.****2.Perform repair and maintenance on multiple services including video, data and voice****3.Ensure and record correct RF levels and signal quality within required specifications on active outlets.****4.Educate customer on proper use of services and equipment, including channel lineups, and how to access online help.****5.Thoroughly understand and follow company policy.****6.Perform other duties as requested by supervisor** |
| **Company**  | **Position** | **Location** | **Period** |
| **E-task Information Technology Co., Ltd.** | **ELV System Technician** | **Macau** | **2018.06-2018.09** |
| **Job duty** | **1.Install security systems and assist upper level Installers with installations.****2.Establish positive contact with customer.****3.Prepare installation equipment.****4.Assist in the installation of Alarm security, CCTV, access control, and fire systems as required.****5.Attend and complete all applicable training including required E-Learning courses****6.Process necessary documentation.****7.Work toward proficiency in all job areas.****8.May install wireless systems independently****9.All other miscellaneous responsibilities and other duties as assigned.** |
| **Company**  | **Position** | **Location** | **Period** |
|  **Smartone Mobile Communications (Macau) Limited** | **Data Centre Engineer** | **Macau** | **2019.04 ~ Presents** |
| **Job duty** | **• Provide 1st Level Engineering and Administrative support for network, Windows, and Linux based infrastructure and systems.** **• Assist Technology Operations Engineering staff in day-to-day engineering and administrative duties.** **• Assist Technology Operations Engineering staff in implementations, upgrades and patches of systems.** **• Work as part of the NOC team in support of business objectives, troubleshooting issues and outages, program implementations and client requests.** **• Manage trouble ticket queue, adhering to ITIL change and incident management processes.** **• Create and maintain documentation for functional areas of responsibility including play books for other staff members of the NOC team.** **• Assist in internal customer networking issues.** **• Assist Information Security team in meeting all security compliance regulations and requirements. Includes documentation, log management and responding to audit requests.** **• Provide general office IT support as needed** |